

## RESPONSE TO GRAND JURY REPORT

**Report Title:** Humboldt – We Have a Problem, But More Special Education Is Not the Answer

**Report Date:** 08-20-2018

**Response by:** Chris Hartley, Ed.D.

**Title:** Humboldt County Superintendent of Schools

### FINDINGS

1. I (we) agree with the findings numbered: F5
2. I (we) disagree wholly or partially with the findings numbered: F7, F9  
*(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons.)*

### RECOMMENDATIONS

1. Recommendations numbered R5 have been implemented.  
*(Attach a summary describing the implementation actions.)*
2. Recommendations numbered \_\_\_\_\_ have not yet been implemented, but will be implemented in the future.  
*(Attach a timeframe for the implementation.)*
3. Recommendations numbered R3 require further analysis.  
*(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of the publication of the Grand Jury report.)*
4. Recommendations numbered \_\_\_\_\_ will not be implemented because they are not warranted or are not reasonable.  
*(Attach an explanation.)*

Date :

Number of pages attached: 16

Signed:   
Humboldt County  
Superintendent of Schools

RESPONSE TO GRAND JURY REPORT  
By  
HUMBOLDT COUNTY OFFICE OF EDUCATION

Title:

*Humboldt – We Have a Problem, But More Special Education Is Not the Answer*

August 20, 2018

Completed by:

Chris Hartley, Ed.D.  
Humboldt County Superintendent of Schools

**GRAND JURY FINDINGS:**

**F5:** *The disproportionate representation of Hispanic and Native American children in special education in Humboldt County may be due to unintentional bias and/or failure to follow the basic assessment standards, leading to inappropriate placement into special education.*

**Response:**

Many factors lead to the disproportionate representation of Hispanic and Native American children in special education in Humboldt County. Unintentional bias and failure to follow basic assessment standards could, along with many other factors, contribute to some level of special identification of these student populations.

**F7:** *Many general education teachers, special education teachers, and school administrators have limited knowledge of how to appropriately evaluate children with diverse linguistic, cultural, or environmental backgrounds, leading to overrepresentation in special education.*

**Response:**

Disagree on the basis the finding is too general. Quantifying “many” would be an assumption on the part of Humboldt County Office of Education. Moreover, an evaluation can be appropriate but still lead to a team decision that misapplies the special education qualification standards by not addressing the effects of a student’s environmental, cultural, or economic situation on his or her eligibility for special education.

**F9:** *Without a staff regularly trained in non-biased assessment practices, the misidentification of children within special education may continue to increase, leading to a shift of funds from special education to general education and possible intervention by the Office of Civil Rights.*

**Response:**

Claiming that the lack of non-biased assessment training could lead to misidentification of children for special education could be validated by research. A potential outcome for any one case could also lead to an Office of Civil Rights complaint, just as many other situations related

to delivery of service to a student in special education. This finding does not take into effect the fact that the U.S. Department of Education and the California Department of Education already extensively review Humboldt County's special education data, including that of under- and overidentification, and require the relevant school districts to make changes to address concerns.

### **GRAND JURY RECOMMENDATIONS:**

**R3:** *The Humboldt County Civil Grand Jury recommends the Humboldt County Office of Education and the Humboldt-Del Norte Special Education Local Plan Area (SELPA) form a minimum of two assessment teams trained in non-biased assessment practices to offer team training to all county schools. These teams should each consist of an administrator, resource specialist, school psychologist, school nurse, and speech-language pathologist. These teams should be formed and trained by December 1, 2018. (F9)*

#### **Response:**

This recommendation requires further analysis. Moreover, it is unclear if this recommendation is sound, as school districts in the county often contract with outside firms to conduct their own non-bias training. Additionally, the Humboldt County Office of Education does not have the authority, the infrastructure and/or staffing to solely implement this recommendation. However, the Humboldt County Office of Education will work with the Humboldt-Del Norte Special Education Local Plan Area (SELPA) to determine to what degree non-biased training is currently taking place in Humboldt County and to what degree school personnel might be overidentifying certain categories of students. If there are, in fact, any gaps in non-biased assessment practices, the Humboldt County Office of Education will collaborate with the SELPA and SELPA Policy Council to facilitate a partnership with agencies, school districts, to determine the best methods to remedy those gaps. This process will be completed by December 31, 2018.

#### **Additional Information:**

Professionals in each of these disciplines are in high demand throughout the state and positions are difficult to fill. School districts throughout the county have vacant positions and staff are stretched to meet the student needs. HCOE is diligently working to recruit specialists at national conventions and reached out to universities throughout the country to recruit more psychologists, occupational therapists and speech therapists for districts. Some of these recruitment materials can be found on the HCOE website.

The specialists that are currently employed are extremely busy providing direct services to students. It would create a void in services if they were pulled away from their current duties to provide additional trainings. Non-biased assessments are an essential part of their professional training and considered when determining what evaluation tools are used. HCOE school psychologists and speech therapists have acquired multiple assessment tools that are designed to assess Spanish-speaking children. Some larger districts or those serving populations of Spanish speaking students also use these evaluation tools. It is also common to use interpreters or Spanish speaking evaluators when needed.

In order to help school psychologists expand their skills in psycho-educational evaluations, HCOE has scheduled quarterly meetings for the 2018-19 school year. All school psychologists in the county are invited to attend. The intent of these meetings is to address shared concerns regarding evaluations and services to students in schools. Best practice for assessment and non-biased assessment strategies will be addressed in these meetings.

In Spring of 2017, SELPA developed a special education eligibility handbook that gives extensive guidelines to school psychologists, speech therapists and educational specialists on how to evaluate and determine eligibility for students in each of the 13 special education eligibility categories. This is an effort to make evaluations more consistent across school districts. This resource can be found on the SELPA website. <http://hdnselpa.org/wp-content/uploads/APPROVED-Eligibility-Special-Education-5-18-17.pdf>

***R5:** The Humboldt County Civil Grand Jury recommends the Humboldt County Office of Education present training to all school district administrators and HCOE liaisons about special education law, ethics, purpose, and process. The training should be completed by September 1, 2018. The district administrators should then present the training to all teaching staff by December 1, 2018.*

**Response:**

This recommendation has been implemented to the extent possible. The Humboldt County Office of Education already collaborates with the Humboldt-Del Norte Special Education Local Plan Area (SELPA) in offering appropriate training to school districts. The current list of planned trainings by the SELPA is attached. HCOE and the Humboldt-Del Norte SELPA will review planned trainings and augment as deemed appropriate based on the Grand Jury recommendations. Additionally, the HCOE provides for trainings by School and College Legal Services of California (SCLS) several times a year. The current list of planned trainings by SCLS is attached.

**Additional Information:**

Trainings are conducted throughout the year to ensure that more individuals are able to attend. To hold to the timelines recommended by the Grand Jury would decrease overall attendance and participation. Additionally, HCOE does not have the authority to require school district employees to attend any training, nor does it have the authority to require school districts to provide training to their employees. Attendance at a training prior to September 1, 2018, would have been very low.

HCOE sponsors numerous trainings throughout the school year and encourages district staff to attend. Every year, HCOE and SELPA offer trainings to school administrators about Special Education law, ethics and process. School College and Legal Services is schedule to offer the multiple trainings during the 2018-19 school year. SELPA offers training in Special Education policy specifically for new school administrators at the Administrators' Special Education Academy. This is a 16-hour training for general education and special education administrators.

More importantly, there is a major initiative to establish a Multi-Tiered System of Support (MTSS) in many school districts. Over the past three years, there have been multi-disciplinary

teams from many local school districts involved in a process that builds the structure in schools to provide support systems in behavior, social emotional development and academics to all students. The three-tiered system of support includes supports for students outside of special education. Establishing this system is a multiyear process and a major thrust throughout the state. HCOE is taking the lead on this effort. Dr. Peter Stoll, MTSS Regional Coordinator, and Haley Jones, school psychologist at HCOE, have led this initiative and each year more districts have participated.

Other trainings sponsored by HCOE designed to support ELL students:

<http://my.hcoe.net/events/initial-elpac-assessment-administration-and-scoring-training/>







Training is provided for teachers to learn how to administer the ELPAC. English Language Proficiency Assessments for California (ELPAC). This is an assessment given to all ELL students each year as they gain proficiency speaking, reading and writing in English

HCOE supports the ELL Collaborative facilitated by Agustin Amaro. This a yearlong series of monthly meetings. It has been active for the last 5 years. During the past year, 25 educators attended it. The goal of this collaborative is to help teachers learn to adapt their teaching strategies and curriculum to increase success of English Language Learners in the general education classroom.








## PROFESSIONAL DEVELOPMENT WORKSHOP/TRAINING 2018-19


### September 2018

- |        |   |  |
|--------|---|--|
| Sep 18 |    | <p><u>Special Education Fall Meeting</u> ~ 1:00 – 4:00<br/> <i>Recommended audience:</i> Special and General Education Staff including support staff and Administrators<br/>         Additional Information and RSVP at <a href="http://my.hcoe.net">http://my.hcoe.net</a> by xx/xx/xx <span style="float: right;">No Cost</span></p>                           |
| Sep 20 |    | <p><u>Diagnostic Center - Is it ADHD, ASD or Something Else</u> ~ 1:00 – 4:00<br/> <i>Recommended audience:</i><br/>         Additional Information and RSVP at <a href="http://my.hcoe.net">http://my.hcoe.net</a> by xx/xx/xx <span style="float: right;">No Cost</span></p>   |
| Sep 25 |   | <p><u>Administrator's Sp Ed Academy for General and Sp Ed Administrators (1 of 4)</u> ~ 1:00 – 4:00<br/> <i>Recommended audience:</i> Superintendents, Principals and Special Education Directors<br/>         Additional Information and RSVP at <a href="http://my.hcoe.net">http://my.hcoe.net</a> by xx/xx/xx <span style="float: right;">No Cost</span></p> |
| Sep 26 |   | <p><u>School &amp; College Legal Services (HCOE Hosted) – Common Special Ed Mistakes</u> ~ 10:00 – 1:00<br/> <i>Recommended audience:</i> Special Education Staff<br/>         Additional Information and RSVP at <a href="https://sclscal.org/workshops/">https://sclscal.org/workshops/</a> by xx/xx/xx <span style="float: right;">Cost \$50</span></p>       |
| Sep 27 |    | <p><u>PREPaRE Workshop</u> ~ TBD All Day<br/> <i>Recommended audience:</i> General and Special Education Staff and Administrators<br/>         Additional Information and RSVP at <a href="http://my.hcoe.net">http://my.hcoe.net</a> by xx/xx/xx <span style="float: right;">Cost \$35</span></p>   |

### October 2018

- |        |   |  |
|--------|---|--|
| Oct 2  |  | <p><u>Special Education Financial Workshop</u> ~ 12:00 – 4:00<br/> <i>Recommended audience:</i> Superintendents and Business Managers<br/>         No registration required to attend <span style="float: right;">No Cost</span></p>   |
| Oct 8  |  | <p><u>Parent Night – Understanding Special Ed and IEP Process/Timelines</u> ~ 5:00 – 7:00<br/> <i>Recommended audience:</i> Parents of students with Disabilities<br/>         Additional Information and RSVP to <a href="mailto:hdnselpa@hcoe.org">hdnselpa@hcoe.org</a> by Oct 5, 2018 <span style="float: right;">No Cost</span></p> |
| Oct 11 |  | <p><u>PREPaRE Workshop</u> ~ TBD All Day<br/> <i>Recommended audience:</i> General and Special Education Staff and Administrators<br/> <b>"This is an invitation only workshop and is only listed to document a training continuum"</b> <span style="float: right;">Cost \$50</span></p>   |
| Oct 12 |  | <p><u>PREPaRE Workshop</u> ~ Time TBD All Day<br/> <i>Recommended audience:</i> General and Special Education Staff and Administrators<br/> <b>"This is an invitation only workshop and is only listed to document a training continuum"</b> <span style="float: right;">Cost \$50</span></p>  |
| Oct 19 |  | <p><u>Fagen Freidman Fulfroest LLP Fall Legal Symposium</u> ~ 9:00 – 3:00<br/> <i>Recommended audience:</i> Superintendents, Principals and Special Education Directors</p>  |



Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **Cost \$75**

TBD  IEP Series – Mastering the Art of IEP Notetaking (1 of 3) ~ 1:00 – 4:00  
*Recommended audience:*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**



### November 2018



Nov 1   ERICs, Socio-Emotional Assessments & Functional Behavior Assessments ~ 12:00 – 4:00  
*Recommended audience: Psychs, Special Education Administrators*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**

Nov 6  School & College Legal Services (HCOE Hosted) – Comprehensive Review of Discipline ~ 10:00 – 1:00  
*Recommended audience: Administrators*  
Additional Information and RSVP at <https://sclscal.org/workshops/> by xx/xx/xx **Cost \$50**

Nov 6   Administrator’s Sp Ed Academy for General and Sp Ed Administrators (2 of 4) ~ 1:00 – 4:00  
*Recommended audience: Superintendents, Principals & Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**


Nov 7  School & College Legal Services (HCOE Hosted) – Advanced Special Ed Issues ~ 10:00 – 1:00  
*Recommended audience: School Site Administrators*  
Additional Information and RSVP at <https://sclscal.org/workshops/> by xx/xx/xx **Cost \$50**



Nov 8   Understanding Behavior Plans for Teacher, Aides and Administration ~ 9:00 – 12:00  
*Recommended audience: Teachers, Aides, Psychs, General & Special Education Administrators*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**



Nov 8   Preventive and Reactive Strategies for Challenging Behavior ~ 1:00 – 4:00  
*Recommended audience: Teachers, Aides, Psychs, General & Special Education Administrators*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**

Nov 29   Verbal De-Escalation Strategies to Support Struggling Students ~ 12:00 – 4:00  
*Recommended audience: A*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**









### December 2018

Dec 5  School & College Legal Services (HCOE Hosted) – Student Discipline ~ 11:30 – 2:30  
*Recommended audience: Administrators, Psychologists & Special Ed Teachers*  
Additional Information and RSVP at <https://sclscal.org/workshops/> by xx/xx/xx **Cost \$50**

Dec 6   Race & ACEs: Best Practices Supporting Youth & Talking Youth about Race ~ 12:00 – 4:00  
*Recommended audience: Administrators, General & Special Ed Teachers/Support Staff*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**

Dec 12   Integrating Trauma Informed Practices within a Three Tiered Model ~ 12:00 – 4:00  
*Recommended audience: General & Special Ed Staff*  
Additional Information and RSVO at <https://my.hcoe.net> by xx/xx/xx **No Cost**




## January 2019

- Jan 9   Incorporating Social-Emotional Curriculum/Exe. Functioning Skills into GE & SpEd ~ 9:00 – 4:00  
*Recommended audience: General & Special Education Teachers and Psychs.*  
Additional Information and RSVP at <https://my.hcoe.net> by xx/xx/xx **No Cost**
- Jan 15   Administrator's Sp Ed Academy for General and Sp Ed Administrators (3 of 4) ~ 1:00 – 4:00  
*Recommended audience: Superintendents, Principals and Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**
- Jan 23   Creating an Effective Inclusion Program for Students with ASD ~ 12:00 4:00  
*Recommended audience: General & Special Ed Staff and Psychs.*  
Additional Information and RSVO at <https://my.hcoe.net> by xx/xx/xx **No Cost**
- Jan 29   Integrating Trauma Informed Practices in the School & Classroom ~ 9:00 – 4:00  
*Recommended audience: General & Special Ed Staff*  
Additional Information and RSVO at <https://my.hcoe.net> by xx/xx/xx **No Cost**






## February 2019

- Feb 5   IEP Series – Legal Compliance Tips & Strategies (2 of 3) ~ 1:00 – 4:00  
*Recommended audience: Teachers and Administration including Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**

## March 2019

- Mar 19  School & College Legal Services (HCOE Hosted) – Legally Defensible Section 504 ~ 10:00 – 1:00  
*Recommended audience: Certificated staff, Administrators & Psychologists*  
Additional Information and RSVP at <https://sclscal.org/workshops/> by xx/xx/xx **Cost \$50**
- Mar 19   Administrator's Sp Ed Academy for General and Sp Ed Administrators (4 of 4) ~ 1:00 – 4:00  
*Recommended audience: Superintendents, Principals and Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**

## April 2019

- Apr 9  School & College Legal Services (HCOE Hosted) – Legal Issues Associated with ITPs ~ 10:00 – 1:00  
*Recommended audience: Special Education Staff*  
Additional Information and RSVP at <https://sclscal.org/workshops/> by xx/xx/xx **Cost \$50**
- Apr 10  Special Education Spring Meeting ~ 1:00 – 4:00  
*Recommended audience: Special and General Education Staff including support staff and Administrators*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**
- Apr 12  Fagen Friedman Fulfroest LLP Spring Legal Symposium ~ 9:00 – 3:00  
*Recommended audience: Superintendents, Principals and Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **Cost \$75**
- Apr 23   IEP Series – Legal Compliance Tips & Strategies (3 of 3) ~ 1:00 – 4:00  
*Recommended audience: Teachers and Administration including Special Education Directors*  
Additional Information and RSVP at <http://my.hcoe.net> by xx/xx/xx **No Cost**

May 2019

June 2019



*In Person Presentation*



*Video/Webinar Presentation*



*Zoom Presentation*

***Stay Tuned!***

More SELPA professional development opportunities will be posted soon as date/time/locations are determined.

***It is important to register for each event you wish to attend.***

*Unfortunately, some training dates or times are subject to revision due to unforeseen events.  
In the event of a date or time change the SELPA office will notify all those who have an RSVP.*

*For more information on any event please contact Teresa Dexter at [tdexter@hcoe.org](mailto:tdexter@hcoe.org)*



**Humboldt County Office of Education 901 Myrtle Ave., Eureka, CA 95501**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
September 20, 2018 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Common Special Education Mistakes Leading to Litigation <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Room
October 18, 2018 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Charter Schools, A Primer for Authorizers	Jennifer E. Nix	<b>K-12</b> District Administrators in Districts that have authorized charter schools, Special Education Administrators, and Charter School Special Education Personnel	Redwood Room
October 23, 2018 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Collective Bargaining: Everything District Negotiators Need to Know <sup>2</sup>	Ellie R. Austin, & Sarah H. Sussman	<b>K-12/CCD</b> Negotiating Team Members	Redwood Room
November 7, 2018 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	School Site Administrators: Advanced Special Education Issues <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> School Site Administrators	Redwood Room
November 15, 2018 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Comprehensive Review and Practical Guidance on Student Discipline <sup>1</sup>	Monica D. Batanero & Sarah H. Sussman	<b>K-12</b> All school site and district administrators who have student discipline responsibilities	Redwood Room
December 5, 2018** 9:00 a.m. - 11:00 a.m. \$35 clients/\$45 non-clients	School and Workplace Investigations <sup>2</sup>	Damara L. Moore	<b>K-12/CCD</b> Site administrators, HR Staff, Title IX Coordinators, any others who might conduct investigations.	Redwood Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
December 5, 2018** 11:30 a.m. - 2:30 p.m. \$50 clients/\$60 non-clients	Student Discipline Including Special Education <sup>1</sup>	Carl D. Corbin	<b>K-12</b> Administrators, school psychologists, and special education teachers	Redwood Room
**Registration for both December 5 <sup>th</sup> workshops - \$100 clients/\$110 non-clients - Includes Lunch				
December 11, 2018 9:00 a.m. - 12:00 p.m. \$50 clients/\$60 non-clients	Public Contracting <sup>2</sup>	Loren W. Soukup	<b>K-12/CCD</b> Superintendents, Business Managers, and Facility Directors	Redwood Room
January 16, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Title IX Part I - Title IX Coordinator Essentials	Ellie R. Austin & Monica D. Batanero	<b>K-12/CCD</b> Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Annex
January 24, 2019 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Brown Act, Ethics, and Conflicts of Interest <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Board Members, Administrators, Deputy/Asst. Administrators, and Business Managers	Redwood Room
February 12, 2019 9:00 a.m. - 12:00 p.m. \$50 clients/\$60 non-clients	Interest Based Bargaining 101*	Ellie R. Austin	<b>K-12/CCD</b> Negotiating Team Members	Redwood Room
February 27, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Review of New Legislation Impacting Education for 2019 <sup>2</sup>	Carl D. Corbin	<b>K-12</b> Board Members and Superintendents	Redwood Room
March 14, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Legally Defensible Practices regarding Section 504 of the Rehabilitation Act of 1973 <sup>1</sup>	Carl D. Corbin	<b>K-12</b> All certificated staff would benefit, especially Administrators and School Psychologists.	Redwood Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
March 27, 2019 9:00 a.m. - 12:00 p.m. \$50	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves.	Redwood Room
April 9, 2019 10:00 a.m. - 1:00 p.m. \$50	Legal Issues Associated with Individualized Transition Plans <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Room

**Workshop dates and times subject to change.**  
Check <http://www.sclscal.org> for more details regarding the above programs and registration.

<sup>1</sup> This course meets the qualifications for continuing education credit for LEPs, LPCCs, LMFTs, LCSWs, and NCSP. It also qualifies for hours of continuing professional development for Nationally Certified School Psychologists under provider number 1025. The California Association of School Psychologists maintains responsibility for the program and its content. Participants in this training will earn Continuing Education Units – one unit hour per hour of instruction at the workshop - which can be used toward CASP certification. If you wish to receive credit, add “CEU” after your last name at the time of registration for the workshop. Each registrant wishing to receive credit must submit at the time of the workshop, a check for \$15 made out to CASP and a completed CASP form which SCLS will provide. This payment is separate and in addition to the workshop fee which is paid to SCLS. SCLS will submit the checks and forms for CEU’s to CASP.

<sup>2</sup> Participants in this training will earn Continuing Education Units for the total length of the workshop, which can be used towards California Association of School Business Officials CASBO certification.

\*Our office is in the process of obtaining approval from the California Association of School Business Officials (CASBO) for continuing education credits.

Advance reservations are necessary and space is limited. You may register on our website at [www.sclscal.org](http://www.sclscal.org), by calling Linda at (707) 524-2690, or by email to [register@sclscal.org](mailto:register@sclscal.org). The workshop fee must be paid prior to the workshop date and can be done by mailing



**SCHOOL & COLLEGE LEGAL SERVICES  
OF CALIFORNIA**

**Santa Rosa Office**  
5350 Skylane Blvd., Santa Rosa, CA 95403  
Phone: 707-524-2690  
Fax: 707-578-0517

**Eureka Office**  
901 Myrtle Avenue, Eureka, CA 95501  
Phone: 707-441-3997

**2018-2019 Workshops**  
as of April 25, 2018

**Sonoma County Office of Education 5340 Skylane Blvd., Santa Rosa, CA 95403**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
September 11, 2018 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education Issues <sup>1</sup>	Carl D. Corbin	<b>K-12</b> Administrators, school psychologists, and special education teachers	Redwood Rooms A&B
September 19, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Title IX Part I - Title IX Coordinator Essentials	Ellie R. Austin & Monica D. Batanero	<b>K-12/CCD</b> Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Board Room
September 25, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Common Special Education Mistakes Leading to Litigation <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Rooms A&B
September 27, 2018 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	What You Need to Know as the Superintendent's Secretary	Nancy L. Klein & Erin E. Stagg	<b>K-12</b> Superintendent's secretary and other high level executive assistants	Redwood Rooms A&B
October 2, 2018 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part II: Conducting Title IX Investigations	Ellie R. Austin	<b>K-12/CCD</b> Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Redwood Rooms A&B
October 4, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legally Defensible Practices regarding Section 504 of the Rehabilitation Act of 1973 <sup>1</sup>	Carl D. Corbin	<b>K-12</b> All certificated staff would benefit, especially Administrators and School Psychologists.	Redwood Rooms A&B

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
October 10, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Charter Schools, A Primer for Authorizers	Jennifer E. Nix & Loren W. Soukup	<b>K-12</b> District Administrators in Districts that have authorized charter schools, Special Education Administrators, and Charter School Special Education Personnel	Redwood Rooms A&B
October 17, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Collective Bargaining: Everything District Administrators Need to Know <sup>2</sup>	Ellie R. Austin, & Sarah H. Sussman	<b>K-12/CCD</b>	Redwood Room C
October 30, 2018 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Brown Act, Ethics, and Conflicts of Interest <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Board Members, Administrators, Deputy/Asst. Administrators, and Business Managers	Redwood Rooms A&B
November 1, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Comprehensive Review and Practical Guidance on Student Discipline <sup>1</sup>	Monica D. Batanero & Sarah H. Sussman	<b>K-12</b> All school site and district administrators who have student discipline responsibilities	Redwood Rooms A&B
November 6, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	School Site Administrators: Introduction to Special Education <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> School Site Administrators	Redwood Rooms A&B
November 8, 2018 3:00 p.m. - 5:00 p.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training <sup>2</sup>	Monica D. Batanero	<b>K-12/CCD</b> Supervisory personnel including District Board Members	Board Room
November 14, 2018 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part III: Nuts and Bolts of the Title IX Coordinator's Role	Ellie R. Austin & Monica D. Batanero	<b>K-12/CCD</b> Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Board Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
November 27, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Confidentiality and Record Retention/Destruction 101 <sup>2</sup>	Frank Zotter & Erin E. Stagg	<b>K-12/CCD</b> Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	Redwood Rooms A&B
December 4, 2018 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	School Site Administrators: Advanced Special Education Issues <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> School Site Administrators	Redwood Rooms A&B
December 11, 2018 1:00 p.m. - 5:00 p.m. \$60 clients/\$70 non-clients	Title IX Part 4: Additional Title IX Challenges for Community Colleges	Ellie R. Austin & Monica D. Batanero	<b>CCD</b> Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Board Room
December 12, 2018 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Layoffs 101 (Classified & Certificated)	Carl D. Corbin	<b>K-12/CCD</b> Staff responsible for layoffs.	Board Room
January 15, 2019 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	How to Respond to a Public Records Act Request <sup>2</sup>	Erin E. Stagg & Sarah H. Sussman	<b>K-12/CCD</b> Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	Board Room
January 23, 2019 9:00 a.m. - 3:00 p.m. \$75 clients/\$85 non-clients (Lunch Provided)	Human Resources - Personnel Academy <sup>2</sup>	Carl D. Corbin	<b>K-12</b> Staff Responsible for HR Matters	Redwood Rooms A&B
February 5, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Special Education: Mental Health Issues <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Rooms A&B
February 7, 2019 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Interest Based Bargaining 101*	Ellie R. Austin & Sarah H. Sussman	<b>K-12/CCD</b> Negotiating Team Members	Redwood Rooms A&B

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
February 26, 2019 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Public Contracting <sup>2</sup>	Loren W. Soukup & Erin E. Stagg	<b>K-12/CCD</b> Superintendents, Business Managers, and Facility Directors	Redwood Rooms A&B
February 28, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Review of New Legislation for 2019 <sup>2</sup>	Carl D. Corbin	<b>K-12</b> Board Members and Superintendents	Redwood Rooms A&B
March 6, 2019 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training <sup>2</sup>	Monica D. Batanero	<b>K-12/CCD</b> Supervisory personnel including District Board Members	Board Room
March 14, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Preschool Special Education Issues <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> School Site Administrators	Redwood Rooms A&B
March 28, 2019 10:00 a.m. - 12:00 p.m. \$30 clients/\$40 non-clients	School and Workplace Investigations <sup>2</sup>	Monica D. Batanero & Sarah H. Sussman	<b>K-12/CCD</b> Site administrators, HR Staff, Title IX Coordinators, any others who might conduct investigations.	Redwood Rooms A&B
April 4, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legal Issues Associated with Individualized Transition Plans <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Rooms A&B
April 18, 2019 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education <sup>1</sup>	Carl D. Corbin	<b>K-12</b> Administrators, school psychologists, and special education teachers	Redwood Rooms A&B
April 23, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves.	Redwood Rooms A&B

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
May 16, 2019 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training <sup>2</sup>	Monica D. Batanero	<b>K-12/CCD</b> Supervisory personnel including District Board Members	Redwood Rooms A&B

Workshop dates and times subject to change.

Check <http://www.sclscal.org> for more details regarding the above programs and registration.

<sup>1</sup> This course meets the qualifications for continuing education credit for LEPs, LPCCs, LMFTs, LCSWs, and NCSP. It also qualifies for hours of continuing professional development for Nationally Certified School Psychologists under provider number 1025. The California Association of School Psychologists maintains responsibility for the program and its content. Participants in this training will earn Continuing Education Units – one unit hour per hour of instruction at the workshop - which can be used toward CASP certification. If you wish to receive credit, add “CEU” after your last name at the time of registration for the workshop. Each registrant wishing to receive credit must submit at the time of the workshop, a check for \$15 made out to CASP and a completed CASP form which SCLS will provide. This payment is separate and in addition to the workshop fee which is paid to SCLS. SCLS will submit the checks and forms for CEU’s to CASP.

<sup>2</sup> Participants in this training will earn Continuing Education Units for the total length of the workshop, which can be used towards California Association of School Business Officials CASBO certification.

\*Our office is in the process of obtaining approval from the California Association of School Business Officials (CASBO) for continuing education credits.

Advance reservations are necessary and space is limited. You may register on our website at [www.sclscal.org](http://www.sclscal.org), by calling Linda at (707) 524-2690, or by email to [register@sclscal.org](mailto:register@sclscal.org). The workshop fee must be paid prior to the workshop date and can be done by mailing checks payable to School and College Legal Services to 5350 Skylane Blvd., Santa Rosa, CA 95403 or by faxing a purchase order made out to School and College Legal Services to (707) 578-0517.

The workshop fee will be charged for cancellations received less than seven days prior to the date of the workshop.

If you are attending this workshop and are an individual with a disability who needs a special accommodation to participate, please call Linda Lowe at (707) 524-2690 at least 48 hours in advance of the workshop.