

2018 RESPONSE TO GRAND JURY REPORT

Report Title: Know where to Run, Know Where to Hide: Humboldt County Courthouse Emergency Plan

Report Date: 06/13/2018

Response by: W. Honsal, Sheriff, County of Humboldt

FINDINGS

1. The Sheriff agrees with the findings numbered: F2, F3, F4, F7, F8, and F9.

RECOMMENDATIONS

1. Recommendations numbered R2, R3, R4, and R7 have not yet been implemented, but will be implemented in the future.

Date: _____

Signed: _____

Number of pages attached: _____

RESPONSE TO GRAND JURY REPORT – RECOMMENDATIONS AND RESPONSE

SUMMARY STATEMENT

Recommendations

R2. The Humboldt County Civil Grand Jury recommends the Humboldt County Board of Supervisors ensure its revision of the Humboldt County General Emergency Action Plan includes a section addressing procedures for an active shooter incident. The review, approval, and release of this new section should occur by September 30, 2018.

Response

The recommendations have not been implemented but will be in the future. Additional time is needed to research and implement any potential plan changes. This would be done working in conjunction with the Board of Supervisors and Risk Management. The Board of Supervisors has committed to a date of June 30, 2019 to complete the recommendations.

Recommendations

R3. The Humboldt County Civil Grand Jury recommends the Humboldt County Board of Supervisors task Risk Management with rewriting the Facility Emergency Action Plan for the Humboldt County Courthouse. This rewrite should meet the requirements of the Humboldt County General Emergency Action Plan. Departments must maintain and regularly update information on current county employees under the plan. The updated Facility Emergency Action Plan for the Humboldt County Courthouse should be completed by December 31, 2018.

Response

The recommendations have not been implemented but will be in the future. Additional time is needed to research and implement any potential plan changes. This would be done by working with Risk Management who has been tasked with rewriting the plan by Human Resources. Additional coordination will be required to make sure the County Facility Emergency Action Plan for those employees working in the courthouse works in conjunction with the State Superior Courts Emergency Action Plan so conflicts can be avoided in an emergency. The Board of Supervisors has committed to a date of June 30, 2019 to complete the rewriting of the plan.

Recommendations

R4. The Humboldt County Civil Grand Jury recommends the Humboldt County Board of Supervisors direct those department heads with employees working in the courthouse to review and implement the current Facility Emergency Action Plan for the Humboldt County Courthouse, and identify all necessary training needed. This review should be completed by September 1, 2018, with identified training completed by December 31, 2018.

Response

The recommendations have not been implemented but will be in the future. Working in conjunction with the Board of Supervisors and Risk Management the county has committed to the implementation of a review by December 31, 2018 and identified training will be implemented by December 31, 2019. The Sheriff's Office will provide local subject matter experts to help identify, implement, and facilitate the necessary training(s) within their scope of duty and expertise. The county has already developed county-wide training that is offered throughout the year, including active shooter training and emergency preparedness that will be available to all employees in October 2018 at All Hands Training Day. The completion of this recommendation will require identified funding in the FY 2019-20 budget as funds for FY 2018-19 have already been allocated. This will not affect the October 2018 All Hands Training Day which has already been planned and funds allocated.

Recommendations

R7. The Humboldt County Civil Grand Jury recommends the Humboldt County Board of Supervisors require each facility to perform emergency action plan drills at least once each year beginning January 15, 2019.

Response

The recommendations have not been implemented but will be in the future. Working in conjunction with the Board of Supervisors and Risk Management the county has committed to the implementation of a review by December 31, 2018 and identified training will be implemented by December 31, 2019. The Sheriff's Office is committed to assist the county coordinate the emergency action drills to ensure the courthouse can be responsive in an emergency situation.