

Mobile Home Rent Stabilization Ordinance (MRSO) Program

Humboldt County Code Section 9101-19. Annual Registration and Other Required Notices.

(a) No later than February 1st of each year, each park owner shall file an annual registration statement, on a form provided by the County.

2026 Annual Registration Statement

Please return by January 31st to Kristin Martinique: kmartinique5@co.humboldt.ca.us
or 3015 H St, Eureka, CA 95501 | Questions? (707) 267-9402

1. Mobile Home Park Information

Park Name: _____

Number of spaces on the State license: Mobile Home _____ RV _____

Number of spaces currently rented out: Mobile Home _____ RV _____

2. Owner Information

Primary Owner Name: _____

Mailing Address: _____ Zip: _____

Phone: _____ E-mail _____

3. If the owner pays a professional Property Management company, enter the contact information of the company. Otherwise, leave blank.

Property Management company name: _____

Mailing Address: _____ Zip: _____

Phone: _____ E-mail _____

4. Onsite Manager – choose one

- There is no Manager who lives onsite
- The Owner lives onsite, and the information is listed above in section 2.
- A Professional Property Manager lives onsite, and the information is listed in 3.
- Someone else lives onsite to act as Manager. Enter their contact information.

Name: _____

Address: _____ Zip: _____

Phone: _____ E-mail _____

5. Tenant elected by the residents to be the “Resident Representative” (§9101-17)

Resident Representative Name: _____

Mailing Address: _____ Zip: _____

Phone: _____ E-mail _____

6. Which Entity Shall Receive Billing:

- Owner Property Manager Onsite Manager

- Via:** Email Mail

7. Space Rent Information

A Rent Roll may be submitted (**Excel or CSV files preferred**) instead of these tables if it includes the requested information.

This list allows for financial monitoring and informs the monitor which spaces should not be included in quarterly billing.

REASONS A SPACE COULD BE EXEMPT FROM THE ORDINANCE	NOT EXEMPT – MUST PAY MONTHLY FEES
Temporary vacancy	Spaces left vacant by choice
Abandoned less than 12 months	Abandoned MORE than 12 months
Manager space	Long term lease
RV less than nine months' tenancy	RV residence more than nine months
New space is less than 15 yrs old	Space is more than 15 yrs old
Tenant's second home	Park model
Section 8 vouchers	

Space #	Monthly Space Rent Paid in 2025	Charges Not in Rent	If the space is exempt from the MRSO and does not get rent control, please give the reason. See examples above.

You may call me to arrange a time for notarization (707) 267-9402. The County is not responsible for notarization fees.

§9101-19 (c) Certification of Registration Statements. All registration statements, and any accompanying documentation, shall contain an affidavit or declaration, signed by the park owner or a designated agent, with his/her signature notarized, certifying that the information contained therein is true, correct, and complete.

INSTRUCTION TO NOTARY PUBLIC – ADMINISTER THE FOLLOWING OATH

PARK OWNER’S AFFIDAVIT OR DECLARATION:

I declare that, to the best of my knowledge and belief, the information herein is true, correct, and complete.

Print Name

Signature

JURAT

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Humboldt

Subscribed and sworn to (or affirmed) before me on this ____ day of _____

2026, by _____ proved to me on the basis of satisfactory
(name of affiant)

evidence to be the person(s) who appeared before me.

_____, Notary Public
Signature (seal)