

The Pathway to a Tobacco Retail License (TRL)

01 Pre-Application In-Store Visit

Existing retailers will be provided with materials to help them understand requirements of the ordinance and the licensing process.

02 Application & Fee Payment

Retailers can submit an application online and pay a nonrefundable licensing fee.

03 Pre-Permitting Inspection

DHHS-Public Health's Division of Environmental Health will conduct a compliance check prior to issuing a license. Retailer will be provided with a report and information on how to correct any issues found.

04 Approval or Denial

In the event of a denial or delay in approval, a Notice of Decision will be issued with appeal instructions.

Questions? Contact us.

707-268-2132

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