



**AUDITOR CONTROLLER**  
**COUNTY OF HUMBOLDT**

825 5th Street, Room 126, Eureka, CA 95501-1153  
Telephone (707) 476-2452 Fax (707) 445-7449

**DIRECT CHARGE INFORMATION SHEET**  
**TAX YEAR 2023 (FISCAL YEAR 2023/2024)**

Please complete all fields below. This information is necessary to process your request to add direct charges to the County's tax roll. Incomplete fields will cause delays in processing of requests and if the information is not provided by the taxing entity prior to the August 10<sup>th</sup> deadline, as mandated by California Code, direct charges will not be added to the County's tax roll during the new year set-up process. Roll corrections may be requested after the deadline and applicable fees and charges will apply.

**Form must be filled out completely.**

District/Taxing Entity Name:

Direct Charge Name/Description:

Tax Code:

Total Number of Assessments:

Total Dollar Value of Charges:

Phone Number (to be printed on tax bills):

Contact Information (not listed on tax bill):

Name:

Phone:

Email:

Mailing Address:

Form Prepared by:

Signature:

Name:

Date: