

Humboldt County

Solid Waste Local Task Force

Cities of:

Arcata
Blue Lake
Eureka
Ferndale
Fortuna
Rio Dell
Trinidad

County of Humboldt

Humboldt Waste
Management Authority

The Humboldt County Local Task Force serves in an advisory capacity to individual agencies and the HWMA towards the implementation of the integrated management of solid wastes and recyclables.

The Local Task Force is also responsible for assisting in the coordination, review and implementation the county and cities 5-Year CIWMP Report.

Agenda

Monday, July 16, 2018 (1pm-3pm)

Adorni Center Conference Room (1011 Waterfront Drive, Eureka CA)

Copies Available: Copies of the agenda materials are available electronically upon request by emailing msslattery@ci.eureka.ca.gov.

- 1. Call to order**
- 2. Introductions/Roll Call**
- 3. September 29, 2016 Minutes (attached) - Approval**
- 4. 5-Year CIWMB (attached) - Review and Approval**
- 5. Regional Recycling – Update**
- 6. AB 1826 - Discussion**
- 7. Membership Roster (attached) – Update**
 - a. Selection of Officers**
- 8. Oral and Written Communications**

This time is provided for people to address the Task Force or to submit written communications concerning matters not on this agenda. Task Force Members may respond to statements, but any request that requires action will be referred to appropriate agency staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.
- 9. Representative Reports – Standing Item**
- 10. Adjournment**

September 29, 2016 Minutes

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Meeting Minutes

Thursday, September 29, 2016 at 10:00 AM
Adorni Center Conference Room
1011 Waterfront Drive, Eureka, CA 95501

Local Task Force Representatives:

Arcata	Julie Neander
Blue Lake	Cameron Mull
Eureka	Miles Slattery, Chair
Ferndale	<i>Not Present</i>
Fortuna	Mike Johnson, Vice-Chair
Humboldt Co.	Cheryl Dillingham
Trinidad	<i>Not Present</i>
Rio Dell	<i>Not Present</i>

HWMA	Jill Duffy Eric Keller-Heckman
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Members of the Public

Brian Sollum
Chuck Schager

Meeting was called to order by Chairman Slattery at 10:05, with introductions by attendees.

Approval of June 30, 2016 Minutes Motion to approve as presented by Jill Duffy, Second by Mike Johnson.

No public comment.

Motion passed unanimously.

Review AB 939 LTF Membership Structure Revisions and Proposed Approval Process. Motion by Cheryl Dillingham, Second by Jill Duffy (**insert specific motion from tape**)

No public comment.

Motion passed unanimously.

Representative Reports – Standing Item

Oral and Written Communication – None received

Schedule Next Meeting – To be determined by the Chair

Adjournment

5-Year CIWMB

Five-Year CIWMP/RAIWMP Review Report Template

Public Resources Code (PRC) Sections 41770 and 41822, and Title 14, California Code of Regulations (CCR) Section 18788 require that each countywide or regional agency integrated waste management plan (CIWMP or RAIWMP), and the elements thereof, be reviewed, revised if necessary, and submitted to the Department of Resources Recycling and Recovery (CalRecycle) every five years. CalRecycle developed this Five-Year CIWMP/RAIWMP Review Report template to streamline the Five-Year CIWMP/RAIWMP review, reporting, and approval process.

A county or regional agency may use this template to document its compliance with these regulatory review and reporting requirements and as a tool in its review, including obtaining Local Task Force (LTF) comments on areas of the CIWMP or RAIWMP that need revision, if any. This template also can be finalized based on these comments and submitted to CalRecycle as the county or regional agency's Five-Year CIWMP or RAIWMP Review Report.

The [Five-Year CIWMP/RAIWMP Review Report Template Instructions](#) describe each section and provide general guidelines with respect to preparing the report. Completed and signed reports should be submitted to the CalRecycle's Local Assistance & Market Development (LAMD) Branch at the address below. Upon report receipt, LAMD staff may request clarification and/or additional information if the details provided in the report are not clear or are not complete. Within 90 days of receiving a *complete* Five-Year CIWMP/RAIWMP Review Report, LAMD staff will review the report and prepare their findings for CalRecycle consideration for approval.

If you have any questions about the Five-Year CIWMP/RAIWMP Review Report process or how to complete this template, please contact your LAMD representative at (916) 341-6199. Mail the completed and signed Five-Year CIWMP/RAIWMP Review Report to:

Dept. of Resources Recycling & Recovery
Local Assistance & Market Development, MS-25
P. O. Box 4025
Sacramento, CA 95812-4025

To edit & customize this template, the editing restrictions (filling in forms) must be disengaged. Select the Review tab, Protect Document, and then Restrict Formatting and Editing (uncheck editing restrictions). There is no password (options). Please contact your LAMD representative at (916) 341-6199 with related questions.

General Instructions: Please complete Sections 1 through 7, and all other applicable subsections. Double click on shaded text/areas () to select or add text.

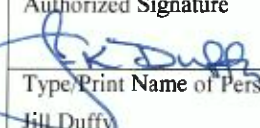
SECTION 1.0 COUNTY OR REGIONAL AGENCY INFORMATION			
I certify that the information in this document is true and correct to the best of my knowledge, and that I am authorized to complete this report and request approval of the CIWMP or RAIWMP Five-Year Review Report on behalf of:			
County or Regional Agency Name Humboldt County (prepared by Humboldt Waste Management Authority)		County(s) [if a RAIWMP Review Report]	
Authorized Signature 		Title Executive Director, HMWA	
Type/Print Name of Person Signing Jill Duffy	Date 7/14/2014	Phone (707) 268-8680	
Person Completing This Form (please print or type) Karen Sherman		Title Sr. Programs Analyst, HWMA	Phone (707) 268-8680
Mailing Address 1059 W. Hawthorne St	City Eureka	State CA	Zip 95501
E-mail Address ksherman@hwma.net			

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SECTION 2.0 BACKGROUND

This is the county's second Five-Year Review Report since the approval of the CIWMP.

The following changes have occurred since the approval of the county's planning documents or the last Five-Year CIWMP Review Report (whichever is most recent):

- | | |
|---|---|
| <input type="checkbox"/> Diversion goal reduction | <input type="checkbox"/> New city (name(s) _____) |
| <input type="checkbox"/> New regional agency | X Other <u>Updated NDFE schedule</u> |
| <input type="checkbox"/> Changes to regional agency | |

Additional Information (optional)

None

SECTION 3.0 LOCAL TASK FORCE REVIEW

- a. In accordance with Title 14 CCR, Section 18788, the Local Task Force (LTF) reviewed each element and plan included in the CIWMP and finalized its comments at the April 10, 2014 LTF meeting. electronically (fax, e-mail) other (Explain): _____
- b. The county received the written comments from the LTF on _____.
- c. A copy of the LTF comments
 is included as Appendix _____.
 was submitted to CalRecycle on _____.

SECTION 4.0 TITLE 14, CALIFORNIA CODE OF REGULATIONS SECTION 18788 (3) (A) THROUGH (H)

The subsections below address not only the areas of change specified in the regulations, but also provide specific analyses regarding the continued adequacy of the planning documents in light of those changes, including a determination on any need for revision to one or more of the planning documents.

Section 4.1 Changes in Demographics in the County or Regional Agency

When preparing the CIWMP Review Report, the county or regional agency must address at least the changes in demographics.

The following resources are provided to facilitate this analysis:

1. Demographic data, including population, taxable sales, employment, and consumer price index by jurisdiction for years up to 2006, are available at:
<http://www.calrecycle.ca.gov/LGCentral/Tools/DivMeasure/JuAdjFac.asp>. Data for years beyond 2006 can be found on their following websites:
 - Population: Department of Finance
 - Taxable Sales: Board of Equalization

- Employment: Employment Development Department
 - Consumer Price Index: Department of Industrial Relations
2. The Demographic Research Unit of the California Department of Finance is designated as the single official source of demographic data for State planning and budgeting (e.g., find E-5 City/County Population and Housing Estimates under Reports and Research Papers and then Estimates).
 3. The Department of Finance's Demographic Research Unit also provides a list of State Census Data Center Network Regional Offices.

Analysis

Upon review of demographic changes since 2003:¹

The demographic changes since the development of the CIWMP do not warrant a revision to any of the countywide planning documents.

These demographic changes since the development of the CIWMP warrant a revision to one or more of the countywide planning documents. Specifically, _____. See the revision schedule in Section 7.

Additional Analysis (optional)

Between 2003-2013, with an annual population increase of less than 1% per year, and with an increase less than .5% most years, revising planning documents due to population changes seems unnecessary.

Section 4.2 Changes in Quantities of Waste within the County or Regional Agency; and Changes in Permitted Disposal Capacity and Waste Disposed in the County or Regional Agency

A number of tools to facilitate the analysis and review of such changes in the waste stream are available from the following CalRecycle sources:

1. Various statewide, regional, and local disposal reports are available at <http://www.calrecycle.ca.gov/LGCentral/Reports/DRS/Default.aspx>.
 - a. CalRecycle's Disposal Reporting System tracks and reports the annual estimates of the disposal amounts for jurisdictions in California; additional California solid waste statistics are also available.
 - b. CalRecycle's Waste Flow by Destination or Origin reports include solid waste disposal, export, and alternative daily cover. They show how much waste was produced within the boundaries of an individual city, or within all of the cities comprising a county or regional agency. These data also cover what was disposed at a particular facility or at all facilities within a county or regional agency.
2. The Waste Characterization Database provides estimates of the types and amounts of materials in the waste streams of individual California jurisdictions in 1999.

¹ The year of the data included in the planning documents, which is generally 1990 or 1991.

3. CalRecycle's Countywide, Regionwide, and Statewide Jurisdiction Diversion Progress Report provides both summary and detailed information on compliance, diversion rates/50 percent equivalent per capita disposal target and rates, and waste diversion program implementation for all California jurisdictions. Diversion program implementation summaries are also available at <http://www.calrecycle.ca.gov/LGCentral/Tools/PARIS/jurpgmsu.asp> and <http://www.calrecycle.ca.gov/LGCentral/Reports/DiversionProgram/jurhist.aspx>.

Together, these reports help illustrate changes in the quantities of waste within the county or regional agency as well as in permitted disposal capacity. This information also summarizes each jurisdiction's progress in implementing the Source Reduction and Recycling Element (SRRE) and complying with the 50percent diversion rate requirement (now calculated as the 50 percent equivalent per capita disposal target), see Per Capita Disposal and Goal Measurement (2007 and Later) for details.

- The county or regional agency (if it includes the entire county) continues to have adequate disposal capacity (i.e., equal to or greater than 15 years).
- X The county does not have 15 years remaining disposal capacity within its physical boundaries, but the Siting Element does provide a strategy² for obtaining 15 years remaining disposal capacity.
- The county does not have 15 years remaining disposal capacity and the Siting Element does not provide a strategy² for obtaining 15 years remaining disposal capacity. Attached is a revision schedule for the Siting Element (Section 7).

Analysis

- X Letters regarding landfill disposal capacity from Dry Creek Landfill and Potrero Hills Landfill are attached. HWMA will begin shipping member agency solid waste to Potrero Hills Landfill when its contract with Anderson Landfill expires June 1, 2014. HWMA will use Solid Waste of Willits to ship solid waste to Potrero Hills for 10 years beginning in June 2014. HWMA will continue shipping at least 25,000 tons of its solid waste to Dry Creek until the contract expires November 1, 2016.
- These changes in quantities of waste and changes in permitted disposal capacity since the development of the CIWMP warrant a revision to one or more of the planning documents. Specifically, _____. The revision schedule(s) is included in Section 7.

Additional Analysis (optional)

² Such a strategy includes a description of the diversion or export programs to be implemented to address the solid waste capacity needs. The description shall identify the existing solid waste disposal facilities, including those outside of the county or regional agency, which will be used to implement these programs. The description should address how the proposed programs shall provide the county or regional agency with sufficient disposal capacity to meet the required minimum of 15 years of combined permitted disposal capacity.

Section 4.3 Changes in Funding Source for Administration of the Siting Element (SE) and Summary Plan (SP)

Since the approval of the CIWMP or the last Five-Year CIWMP Review Report (whichever is most recent), the county experienced the following significant changes in funding for the SE or SP:

- None.

Analysis

There have been no significant changes in funding for administration of the SE and SP or the changes that have occurred do not warrant a revision to any of the countywide planning documents.

These changes in funding for the administration of the SE and SP warrant a revision to one or more of the countywide planning documents. Specifically, _____. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

Section 4.4 Changes in Administrative Responsibilities

The county experienced significant changes in the following administrative responsibilities since the approval of the CIWMP or the last Five-Year CIWMP Review Report (whichever is most recent):

- _____

Analysis

There have been no significant changes in administrative responsibilities or the changes in administrative responsibilities do not warrant a revision to any of the planning documents.

These changes in administrative responsibilities warrant a revision to one or more of the planning documents. Specifically, _____. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

HWMA continues to execute solid waste disposal quarterly reporting responsibilities, distribute AB 939 funding, and provide HHW services. A new component of HWMA's administrative responsibilities include completing the AB 939 Electronic Annual Report (EAR) and other waste diversion activities on behalf of the unincorporated county, the City of Eureka, and the City of Rio Dell. Contracts between HWMA and these jurisdictions were put into place after the last 5-year review was completed.

Section 4.5 Programs that Were Scheduled to Be Implemented, But Were Not

This section addresses programs that were scheduled to be implemented, but were not; why they were not implemented; the progress of programs that were implemented; a statement as to whether programs are meeting their goals; and if not, what contingency measures are being enacted to ensure compliance with Public Resources Code Section 41751.

1. Progress of Program Implementation

a. SRRE and Household Hazardous Waste Element (HHWE)

All program implementation information has been updated in the CalRecycle Electronic Annual Report (EAR), including the reason for not implementing specific programs, if applicable.

All program implementation information has not been updated in the EAR. Attachment _____ lists the SRRE and/or HHWE programs selected for implementation, but which have not yet been implemented, including a statement as to why they were not implemented.

b. Nondisposal Facility Element (NDFE)

There have been no changes in the use of nondisposal facilities (based on the current NDFEs and any amendments).

Attachment A lists changes in the use of nondisposal facilities (based on the current NDFE).

c. Countywide Siting Element (SE)

There have been no changes to the information provided in the current SE.

Attachment _____ lists changes to the information provided in the current SE.

d. Summary Plan

There have been no changes to the information provided in the current SP.

Attachment _____ lists changes to the information provided in the current SP.

2. Statement regarding whether Programs are Meeting their Goals

The programs are meeting their goals.

The programs are not meeting their goals. The discussion that follows in the analysis section below addresses the contingency measures that are being enacted to ensure compliance with PRC Section 41751 (i.e., specific steps are being taken by local agencies, acting independently and in concert, to achieve the purposes of the California Integrated Waste Management Act of 1989) and whether the listed changes in program implementation necessitate a revision to one or more of the planning documents. _____

Analysis

The aforementioned changes in program implementation do not warrant a revision to any of the planning documents. Specifically, _____.

- Changes in program implementation warrant a revision to one or more of the planning documents, specifically to the NDFE. The revision schedule(s) is included in Section 7.

Additional Analysis (optional)

Section 4.6 Changes in Available Markets for Recyclable Materials

The county experienced changes in the following available markets for recyclable materials since the approval of the last Five-Year CIWMP Review Report (whichever is most recent):

Attachment ___ discusses changes in the various markets of locally generated markets and how they have been used specifically in the North Coast Recycling Market Development Zone Program.

Analysis

- There are no significant changes in available markets for recycled materials to warrant a revision to any of the planning documents. Specifically, _____.

- Changes in available markets for recycled materials warrant a revision to one or more of the planning documents. Specifically, _____. The revision schedule(s) is included in Section 7.

Additional Analysis (optional)

Section 4.7 Changes in the Implementation Schedule

The following addresses changes to the county's implementation schedule that are not already addressed in Section 4.5 above:

Analysis

- There are no significant changes in the implementation schedule to warrant a revision to any of the planning documents. Specifically, _____.

- Changes in the implementation schedule warrant a revision to one or more of the planning documents. Specifically, _____.

Additional Analysis (optional)

Note: Consider for each jurisdiction within the county or regional agency the changes noted in sections 4.1 through 4.7 and explain whether the changes necessitate revisions to any of the jurisdictions' planning documents.

SECTION 5.0 OTHER ISSUES OR SUPPLEMENTARY INFORMATION (optional)

The following addresses any other significant issues/changes in the county and whether these

changes affect the adequacy of the CIWMP to the extent that a revision to one or more of the planning documents is needed:

No other significant issues or changes in the county affect the adequacy of the CIWMP.

Analysis

SECTION 6.0 ANNUAL REPORT REVIEW

The Annual Reports for each jurisdiction in the county have been reviewed, specifically those sections that address the adequacy of the ~~CIWMP~~ elements. No jurisdictions reported the need to revise one or more of these planning documents.

The Annual Reports for each jurisdiction in the county have been reviewed, specifically those sections that address the adequacy of the CIWMP or RAIWMP elements. The following jurisdictions reported the need to revise one or more of these planning documents, as listed.

Analysis

The discussion below addresses the county's evaluation of the Annual Report data relating to planning document adequacy and includes determination regarding the need to revise one or more of the documents:

SECTION 7.0 REVISION SCHEDULE (if required)

Appendix A: Letter from Dry Creek Landfill & Letter from Potrero Hills Landfill

NDFE update: see section 4.5 1B. Humboldt County has updated its NDFE to reflect non-disposal facilities modified or started since the last 5-year CWIMP review and NDFE update (2006). A copy of the updated NDFE will be provided to Local Task Force representatives for informational purposes. The updated NDFE has also been provided electronically to CalRecycle's Local Assistance and Market Development representative.



May 22, 2013

Ms. Karen Sherman
Senior Program Analyst
Humboldt Waste Management Authority
100 H Street
Suite 100
Eureka, CA 95501

PO Box 3187
Central Point OR 97502
541 779 4161
Fax 541 779 4366

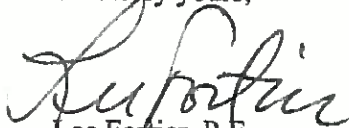
RE: Dry Creek Landfill Capacity Declaration

Dear Ms. Sherman:

The purpose of this letter is to confirm that Dry Creek Landfill has more than 15 years of capacity for solid waste disposal. Current estimates on site life are in excess of 100 years for the Dry Creek site.

Please call me at 541-494-5411 if you have any questions.

Sincerely yours,


Lee Fortier, P.E.
General Manager
Dry Creek Landfill, Inc.



LANDFILL

POTRERO HILLS LANDFILL
P.O. Box 68
Fairfield, CA 94533
T: 707-432-4621
F: 707-432-4630

December 20, 2013

Jill Duffy
Executive Director
Humboldt Waste Management Authority
1059 West Hawthorne
Eureka, CA 95501

Subject: **DISPOSAL CAPACITY at POTRERO HILLS LANDFILL
HUMBOLDT WASTE MANAGEMENT AUTHORITY RFP FOR
TRANSPORTATION and DISPOSAL SERVICES**

Dear Ms. Duffy:

This letter is in regard to the availability of landfill disposal capacity at the Potrero Hills Landfill in central Solano County. The Potrero Hills Landfill is a fully permitted, Sub-Title D compliant, municipal solid waste landfill approved by regulations pertaining to waste management in California (specifically Title 27, California Code of Regulations).

In February 2012, Potrero Hills Landfill (SWIS# 48-AA-0075) was granted a revised solid waste facility permit which allows for the expansion of the landfill to a capacity of 83.1 million cubic yards and has an estimated closure date of 2048. A new compostable materials handling permit (SWIS# 48-AA-0084) was also issued to Potrero Hills Landfill.

Based on these authorizations, the Potrero Hills Landfill can certify that it has sufficient capacity (on a daily basis and an annual basis) to accept the anticipated tonnage/volume of material from Humboldt Waste Management Authority over the proposed term of the Agreement and any extensions.

The daily and annual capacity needs were calculated by using the quantities projected in the RFP. At our current waste flows into Potrero Hills Landfill, there is available capacity of approximately 2,000 tons on a daily basis and in excess of 500,000 tons on an annual basis. These values were calculated by using 2012 actual waste quantities accepted at Potrero Hills Landfill. Remaining life-of-site capacity is calculated by using annual topographic mapping to determine volume used and remaining within the permitted landfill.

The capacity guaranteed to the Humboldt Waste Management Authority as described above does not rely on any expansion of the disposal site.

If you require any further information, please contact me at (707) 432-4621.

Sincerely,

James Dunbar
District General Manager

Membership Roster

**AB 939 LOCAL TASK FORCE
2017/18 MEMBERSHIP ROSTER & CONTACT INFORMATION**

Primary Representative

Jurisdiction	Name	Title	e-mail	Phone
Arcata	Julie Neander	Environmental Services Deputy Director	jneander@cityofarcata.org	707 – 825-2151
Blue Lake	Mandy Mager	City Manager	cmull@bluelake.ca.gov	707-668-5655
Eureka	Miles Slattery	Director of Parks & Recreation	msslattery@ci.eureka.ca.gov	707-441-4184
Ferndale	Jay Parrish	City Manager	citymanager@ci.ferndale.ca.us	707-786-4224
Fortuna	Mike Johnson	General Services Superintendent	mjohnson@ci.fortuna.ca.us	707-725-7630
Humboldt Co	Tom Mattson	Public Works Director	tmattson@co.humboldt.ca.us	707-445-7491
Rio Dell	Kyle Knopp	City Manager	kknopp@cityofriodell.ca.gov	707-764-3532
Trinidad	Dan Berman	City Manager	Citymanager@trinidad.ca.gov	707-677-3876

Alternate Representative

Jurisdiction	Name	Title	e-mail	Phone
Arcata				
Blue Lake				
Eureka	Donna Woods	Deputy Parks & Recreation	dwood@ci.eureka.ca.gov	707-268-1858
Ferndale				
Fortuna				
Humboldt Co				
Rio Dell				
Trinidad				